

**Standards & Audit Committee  
Work Programme  
2020/21**

Dates of Meetings: 9 July 2020, 10 September 2020, 24 November 2020 and 11 March 2021

Topic	Lead Officer
<b>9 July 2020</b>	
Regulation of Investigatory Powers Act (RIPA) 2000 - 2019/20 Activity Report	Lee Henley
Chief Internal Auditor's Annual Report – Year ended 31 March 2020	Gary Clifford
Counter Fraud & Investigation Annual Report & Strategy	David Kleinberg
Annual Information Governance Report	Lee Henley
Internal Audit Strategy 2020/21 to 2022/23 and Annual Internal Audit Plan 2020/21	Gary Clifford
Investment Briefing	Sean Clark
A13 Widening Project	Sean Clark
Stanford Le Hope Transport Projects	Sean Clark
Red Reports (as required)	

<b>10 September 2020</b>	
Annual Complaints & Enquiries Report 2019/20	Lee Henley
Internal Audit Progress Report 2019/20	Gary Clifford
Counter Fraud & Investigation - Q1 Update	David Kleinberg
Internal Audit Charter 2020	Gary Clifford
In Quarter 2 Refresh of the Strategic/Corporate Risk & Opportunity Register	Andy Owen
Investment Briefing	Sean Clark
<b>Red Reports (as required)</b>	
<b>24 November 2020</b>	
Regulation of Investigatory Powers Act (RIPA) – Activity Report April 2020 – September 2020	Lee Henley
Mid-Year Review of the Strategic/Corporate Risk and Opportunity Register	Andy Owen
Internal Audit Protocol 2020	Gary Clifford
Internal Audit Progress Report 2020/21	Gary Clifford
Counter Fraud & Investigation Quarterly Update (Q2)	David Kleinberg
Audit Results Report for the Year Ended 31 March 2020	BDO / Sean Clark / Jonathan Wilson

Financial Statements and Annual Governance Statement 2019/20	BDO / Sean Clark / Jonathan Wilson
Investment Briefing	Sean Clark
Red Reports (as required)	
<b>11 March 2021</b>	
External Audit Plan 2020/21	Lisa Clampin (BDO)/Jonathan Wilson
Certification of Claims and Returns Report 2019/20	BDO/Jonathan Wilson
Complaints and Enquiries Report – April 2020 to September 2020	Lee Henley
Annual Review of Risk and Opportunity Management and the Policy, Strategy and Framework	Andy Owen
In Quarter 4 Review of the Strategic/Corporate Risk & Opportunity Register	Andy Owen
Internal Audit Progress Report 2020/21	Gary Clifford
Counter Fraud & Investigation Quarterly Update	David Kleinberg
Thurrock Annual Audit Letter 2019/20	BDO / Sean Clark
3 Year Strategy 2020/21 to 2022/23 and Annual Plan 2021/22	Gary Clifford
Investment Briefing	Sean Clark
Red Reports (as required)	

Clerk: Jenny Shade  
Last Updated: May 2020